

**APPLICATION FOR TAX ABATEMENT IN THE  
CITY OF PEARLAND**

It is recommended that this application be filed at least 90 days prior to the beginning of construction of the installation of equipment. The filing of this document acknowledges familiarity and conformance with Guidelines and Criteria for Granting Tax Abatement in a Reinvestment Zone Created in the City of Pearland (attached). Please review *Instructions* attached before executing this application. This application will become part of the agreement and any knowingly false representations will be grounds for the City to void the agreement. Original copy of this request should be submitted to the Pearland Economic Development Corp. Executive Director, City of Pearland, 3519 Liberty Drive, Pearland, Texas 77581. Please attach exhibits and additional information.

**APPLICANT INFORMATION**

Application Date \_\_\_\_\_

Company Name \_\_\_\_\_

Number of Current Employees \_\_\_\_\_

Address \_\_\_\_\_

Annual Sales \_\_\_\_\_

Consecutive years in business \_\_\_\_\_

Corporation ( )

Partnership ( )

Proprietorship ( )

*Please submit financial statements for the prior two years.*

**PROJECT INFORMATION**

Type of facility: Manufacturing ( )

Reg. Distribution Center ( )

(See Instructions) Regional Service ( )

Reg. Entertainment Center ( )

Other Basic Industry ( )

Location address and description of area to be designated as reinvestment zone (attach map showing site and legal description): \_\_\_\_\_

Description of eligible improvements (real property) to be constructed (This includes fixed equipment, buildings, parking lots, etc.): \_\_\_\_\_

Description of ineligible property to be included in project. (This includes inventory and personal property.): \_\_\_\_\_

Will this project require any permits by other federal, state or county agencies? If so, please list the name of the permit, the permitting agency and a description of why and what the permit is needed for: \_\_\_\_\_

The proposed reinvestment zone is located in:

City \_\_\_\_\_  
 County \_\_\_\_\_  
 School District \_\_\_\_\_  
 College District \_\_\_\_\_  
 Other Taxing Jurisdictions \_\_\_\_\_  
 Tax ID number \_\_\_\_\_

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Description of product(s) or service to be provided (proposed use): \_\_\_\_\_  
\_\_\_\_\_

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Description of operations, processes involved, general overview: \_\_\_\_\_  
\_\_\_\_\_

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**ATTACH A STATEMENT** explaining the general nature and extent of the project, describing existing site and improvements; describe all proposed improvements and provide list of improvements and equipment for which abatement is requested. Include a proposed time schedule for undertaking and completing the planned improvements as well as the company officials and agents who will oversee the construction. Describe other sites that are under consideration.  
\_\_\_\_\_

NEW PLANT ( )      EXPANSION ( )      MODERNIZATION ( )

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**ECONOMIC INFORMATION**

A. Construction Estimates

Commencement Date: \_\_\_\_\_  
 Construction Man Years: \_\_\_\_\_  
 Completion Date: \_\_\_\_\_  
 Peak Construction Jobs \_\_\_\_\_

IF MODERNIZATION:

Estimated Economic Life of  
 Existing Plant: \_\_\_\_\_ Years  
 Added Economic Life from  
 Modernization: \_\_\_\_\_ Years

B. Permanent Employment Estimates (FTE's)

Current Employment \_\_\_\_\_  
 Current Annual Payroll \_\_\_\_\_ average annual or hourly salary \_\_\_\_\_  
 Number of jobs retained ( ) created ( )  
     at start/opening of this project \_\_\_\_\_ in year \_\_\_\_\_  
     5 years into operation \_\_\_\_\_ in year \_\_\_\_\_

	Local	Transfer	Total	Est. Salaries
_____, 20____	_____	_____	_____	_____
_____, 20____	_____	_____	_____	_____
_____, 20____	_____	_____	_____	_____

C. Other Estimated Taxes Generated by Project

(1) Sales Taxes: 20 \_\_\_\_ : \$ \_\_\_\_\_  
 20 \_\_\_\_ : \$ \_\_\_\_\_  
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(2) Other Taxes or fees (if known, impact fees, building fees, etc.): \_\_\_\_\_

D. Estimated **Appraised** Value on Site:

	<i>Land</i>	<i>Building &amp; Fixed Equipment</i>	<i>Bus. Personal Property &amp; Inventory</i>
I. Total of pre-existing value (Jan 1 preceding abatement)	_____	_____	_____
II. Estimated value of NEW land added	_____	_____	_____
Estimated value of NEW improvements	_____	_____	_____
Estimated value of NEW fixed equipment	_____	_____	_____
Estimated value of NEW personal property and inventory added	_____	_____	_____
Total of NEW value added (Total columns in Sec. II above)	_____	_____	_____
III. Total value at end of Tax Abatement (Total Part I & II)	_____	_____	_____

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**TAX ABATEMENT REQUESTED**

\_\_\_\_\_ % of eligible property for a term of \_\_\_\_\_ years (Or)

( ) Requesting Staggered Tax Abatement Terms as follows: \_\_\_\_\_  
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**VARIANCE**

Is the applicant seeking a variance under Section 3(f) of the Guidelines?

YES ( ) NO ( )

If "YES" attach required supplementary information.

OTHER ABATEMENTS: Has company made application for abatement of this project by another taxing jurisdiction or nearby counties?

YES ( ) NO ( )

If "YES" provide dates of application, hearing dates, if held or scheduled, name of jurisdictions and contacts, and letters of intent.

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**COMPANY REPRESENTATIVE TO BE CONTACTED**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Authorized Company Official:

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

## INSTRUCTIONS

Applicants and projects must meet the requirements established by the City of Pearland *Guidelines and Criteria for Granting Tax Abatement in a Reinvestment Zone* found in Resolution No. R98-59 (attached) in order to receive positive consideration. Section 2 of the Guidelines, for example, sets out regulations governing eligible facilities, eligible and ineligible improvements, terms and economic qualifications. Conformance with all sections, however, is required for eligibility.

### APPLICANT INFORMATION

The taxing unit may consider applicant financial capacity in determining whether to enter into an abatement agreement. Established companies for which public information is available, or the wholly owned businesses of such companies, should include with the application a copy of their latest annual report to stockholders. Other applicants and new companies should attach a statement showing when the company was established, business references (name, contact and telephone number of principal bank, accountant and attorney) and may be required to submit an audited financial statement and business plan.

### PROJECT INFORMATION

Only facilities listed in Section 2(a) of the *Guidelines* may receive abatement without applying for a variance. Check guideline definitions in Section 1 to see if project qualifies. If project is a Regional Entertainment Facility, Regional Service Facility, Regional Distribution Center Facility or Other Basic Industry, the application should include market studies, business plans, agreements or other materials demonstrating that the facility is intended to serve a market the majority of which is outside of the City of Pearland region.

### ECONOMIC INFORMATION

Permanent Employment Estimates - In estimating the permanent employment, include the total number of jobs retained or created at this site by your firm as well as known permanent jobs of service contractors required for operation.

Estimated Appraised Value on Site - The value as of January 1 immediately preceding abatement should be the value established by the Brazoria County Appraisal District. If the applicant must estimate value because the taxable value is not known or is combined with other properties under a single tax account, please so state. Projections of value should be a "best estimate" based on taxability in Texas. The projection of project values not abated should include personal property and ineligible project-related improvements such as office space in excess of that used for plant administration, housing, etc.

**SAMPLE PROJECT DESCRIPTION**

The project will be the construction of a new manufacturing facility that will also include our sales and engineering staff. We expect to have approximately 150-160 employees on site. We expect the project will require the construction of a building of approximately 70,000 square feet at a cost of approximately \$2.6-\$2.8 million. It is anticipated that fixed manufacturing equipment of approximately \$1,500,000 will be included in the project. Tax abatement will be sought on all items allowed by law.

**SAMPLE TIME SCHEDULE**

September - Dec 31, 2001	Legal work, conceptual phase, contractor selection
January 1 - Jan 30, 2002	Wetlands study, 1 <sup>st</sup> phase architecture, soils engineering, topographical mapping, detention pond engineering
February 1-February 28, 2002	Architectural drawings, final engineering, permits and applications
March 1 - March 30, 2002	Bids and initial site work
April 1-November 15, 2002	Construction
November 16 - December 25, 2002	Move-in, start up
December 30, 2002	Completion

**DO NOT WRITE IN THIS AREA -- FOR PROCESSING PURPOSES ONLY**

1. EDC contact \_\_\_\_\_
2. Precinct \_\_\_\_\_
3. Jurisdictions notified \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
4. Initial review completed \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
5. Review circulated \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
6. ISD concurrence? \_\_\_\_\_
7. College concurrence? \_\_\_\_\_
8. City concurrence? \_\_\_\_\_
9. Letter of Intent \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
10. Hearing noticed on agenda \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
11. Public hearing \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
12. ISD action \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
13. College action \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
14. City action \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
15. Agreement signed \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_